



**March 5, 2020
COUNCIL OF LEADERS MEETING AGENDA**

1. Call to Order and Roll Call 7:04pm
Gabrielle, Lori, Jillian, Jacq, Dean, Anne, Kelsi, Steve, Brian, Kalin, Jessica, Michelle
2. Adoption of Agenda
Steve Moody moves to accept the agenda as presented, Brian Smith seconds. Ayes have it
3. Approve minutes from last board meeting
Michelle moves to approve the minutes from the last board meeting, Kalin seconds, ayes have it.
4. Executive Committee Reports = 14 minutes total
 - a. Executive Director's Report (*Jacq Landa Herring*) - 3 minutes
Jacq reports you can look at her board report for more information. Not in the report, Jacq asked the EC if we could move monthly to vote on issues that just affect the EC committee, and have been doing that. Jacq reports she has been working on conference wrap up and planning. Jacq reports for lobbying and legislation, Lori to update on what issues are going on. Jacq states since we found out we are a 501(6) we now have a lobbyist in place. Jacq states we had an NBCC audit in November, with Will getting them out immediately. Jacq reports the Main part of the audit was to see about outside programs that ICA had been sponsoring with outside entities. Jacq states ICA hasn't received any further requests. Jacq realized we don't have any procedure for cosponsoring. Jacq created a new policy which would require a division board vote before going to professional standards. Jacq reports putting an accountant into place by May 1st and they will begin to do the monthly tracking. Jacq reports she will begin working on the website in the next couple of months creating new website agreements as to who has backend access to the website in order to protect them and user information. Jacq states division insurance ongoing process because our insurance provider wants a ton of information, Jacq to send out what type of info is needed. Jacq reports the list serv new process- in order to post to the list serv the flyer needs to be submitted as a one page image.
 - b. President's Report (*Lori Lodge*) - 3 minutes
Lori updates started off the year with hiring a lobbyist Veritas who has signed a contract to follow licensure and assessing this year how this lobbyist supports ICA as they learn how to support our interest and how we blend with them. Lori reports IBOL invited to ICA to the meeting and Brian Smith attended. Lori reported they (IBOL)asked to be on a committee to create a program for impaired counselors. Lori states a program already in place for nurses and doctors. Lori reports ICA was also asked to be on a committee on informed consents to help create a template for

- counselors as this is a common area counselors request help in. Lori reports Steve, Dean and herself sent out a survey on telehealth inquiring who is utilizing and any interest in trainings. Lori reported the legislative luncheon that was well attended with advocacy training two days prior. Lori states she is working on a variety of things with the conference committee.
- c. Past President's Report (*Brian Smith*) - 2 minutes
Brian reports he consulted with Lori and Jacq on whatever was needed. Brian states the articles of incorporation need to be addressed at some point.
 - d. President Elect's Report (*Steve Moody*) - 2 minutes
Steve reports working on the conference and the theme "Working Counselors". Steve stated they secured keynote presenters Richard Yep (Friday) and Lindsay Morris (Saturday). Steve reported he is working on filling committee spots before LDI (theme "Why We Lead").
 - e. Treasurer's Report (*Kalin Morely*) - 2 minutes
Kalin reports current balance of the account in her board report. Kalin reports everything has been taken care of with finances with the conference last year (division checks). Kalin thanks Jacq for her help and the support to come with the accountant. Kalin reports her term will be done at the end of June.
 - f. Secretary's Report (*Michelle Hopkins*) - 2 minutes
Michelle reports being on executive committee calls, taking minutes and helping IMHCA with trainings and N. Idaho conference.
5. Division President's Reports - 2 minutes each = 14 minutes total
- a. IACES (*Jessica Henderson*)
Jessica reports they had a newsletter come out in February, conversations about peer consultation groups for supervisors. Jessica states the October Rocky Mountain ACES will be taking place and they have reached out to offer support. Jessica reported they attended legislative luncheon. Jessica stated positions opening in the spring with calls to go out soon.
 - b. IALGBTIC (*Gabby reporting for Jen Moore*)
Gabby reports they were getting safer spaces trainings one in Mtn. Home, Pocatello, and one other location. Gabby reports they hit a pause button due to new legislation applying to the trans committee. Gabby reports the Trans affirming care bill died. Gabby reported they are preparing to testify in a bill to ban trans athletes from competing in sports that will also affect all athletes require an exam to confirm genitals. Gabby reports advocating for clients and against these bills. Lori asks how ICA can support. Gabby responds that a statement from ICA would be helpful to be read with IALGBTIC's statement. Gabby's asks to share info with members.
 - c. ICDA (*Garrett Nilsson*)
Garrett reports successful government proclamation of Career Day. Garrett reports they are gearing up for their spring training on April 10th at Best Western from 8am-5pm. Garrett reports on keynotes and presenters. Garrett reports looking for nominations for their awards and seeking board positions.
 - d. IDASERVIC (*Stephanie Alvarez*)
Stephanie absent
 - e. IDAMFC (*Jenny Lamb*)
Jenny reports they had their first official meeting. Jenny states they are working with Jillian and IMHCA on collaboration to increase membership. Jenny reports she will be presenting at the N. Idaho conference and having a booth. Jenny reports that the division is going to assist with peer consultation groups. Jenny reports forming a

- bylaws committee overhauling to more closely match ACA and IAMFC and adding different membership levels. Jenny reports marketing and publications working on updating website. Jenny reports they are getting ideas together for training and for the conference and see what the needs are. Jenny states they are looking for nominations for a president elect.
- f. IMHCA (*Jillian Winters*)
Jillian reports they are partnering with IDAMFC for peer consultation to run more groups. Jillian reports Pt. 1 Telehealth Training was a success and received good feedback. Jillian reports the N. Idaho conference began marketing efforts. Jillian states they are doing more ethics trainings. Jillian states the division participated in advocacy training and legislative luncheon.
 - g. ISCA (*Randi Bratten*)
Absent
6. Officer & Committee Reports - 2 minutes each (excluding Conference) = 27 minutes total
- a. Graduate Student Representative (*Megan Brewer*)
Absent
 - b. Awards Chair (*Brian Smith*)
Brian reports he distributed awards at the conference
 - c. Bylaws Chair (*Dean Allen*)
Dean reports no issues or inquiries with bylaws.
 - d. Conference Chair (*Anne Siron*) - 3 minutes
Anne reports a good meeting with Optum and they will be principal sponsor. Anne reports they still need a sponsorship chair. Anne reports randi is working to make an ISCA conference committee to help. Anne states she created a logo for the conference and is updating the website. Anne states there will be a committee meeting this Saturday A Tavola 9:30am. Anne reports that she included last meeting notes in board report. Anne reports Interest session proposals will be open by March 28, Division Distinguished presenter due August 1st. Anne states spring rates to open hopefully April 1st. Anne reports making sure our rates cover our costs and getting rid of the non member student retired rate. Anne reports ISCA registrants will go through the ISCA website. Anne states the dates for Preconference Nov 4 & 5 and November 6 & 7.
 - e. Professional Development Chair (*William Lane*)
Absent
 - f. Leadership Development Chair (*Denise Jensen*)
Absent
 - g. Media Chair (*Anne Siron*)
Anne reports making new tablecloths for new events and getting our branding out.
 - h. Membership Chair (*Kelsi Woodburn*)
Kelsi reports 452 active members 342 lapsed members. Jacq created an email address to reach out to the lapsed members to give them the chance to reactivate their membership. Kelsi reports she wants to send out a survey to see what they would like to get out of their membership.
 - i. Strategic Planning Chair (*Stephanie Breitenstein*)
Stephanie reports wanting to send out a survey and support membership. Stephanie reports she wants to help Anne with the conference and do surveys in person at the conference. Anne invites Stephanie to conference planning meeting.
 - j. Nominations & Elections Chair (*Brian Smith*)
Brian reports he worked with Jacq to send out a survey monkey to put out a blurb about nominations for Treasurer, President Elect and Graduate Student Rep. Brian

asks that we all talk to our colleagues see who might be interested in the open positions. Brian reports there is an inconsistency in the timeline that needs to be corrected and will have a revision drafted for the next meeting. Brian reports each division is encouraged to put someone up for President Elect.

k. Public Policy and Legislation Chair (*Kelsey Allen/Cade Kirkhardt*)

Absent. Lori reports dates set for next year.

l. Human Rights Chair (*Cathi Jarvis*)

Absent

m. IBOL Representative (*Darla Trent*)

Absent. Lori reports she was at the IBOL meeting and Darla has been attending and taking notes on what we may need to be paying attention to.

7. Old Business

Lori asks if we have any old business.

8. New Business

WEBSITE ACCESS POLICY & AGREEMENT (*Jacq-draft to be sent out prior to meeting*)

Jacq went over the information in her report and does not have any action

ACCOUNTING (*Jacq*)

Jacq went over the information in her report and does not have any action.

Next meeting will be in person prior to LDI Smoky Mtn Pizza off of Parkcenter Friday night before LDI. June 5th at 6:00pm.

Brain moves we adjourn the meeting Kalin seconds, ayes have it meeting adjourns at 8:12pm

9. Adjourn