



February 23, 2016  
7:00 pm

## COUNCIL OF LEADERS MEETING AGENDA (CONT'D)

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1. Call to Order and Roll Call at 7:04.

Members Present:

Sue Holmes – Executive Director  
Sean Nixon – President  
Susan Perkins – Past President and PPL Chair  
Chandra Salisbury- Treasurer and Finance Chair  
Raissa Miller – Secretary  
Blaine Reilly- IACES President  
Merinda Leach- Proxy for IDAMFC President  
Lynn Bohecker- IDASERVIC President  
Jenn Gess- IALGBTIC President  
Brian Smith- IMHCA President  
Jennifer Tachell- ISCA President  
Michelle Hopkins – Conference Chair  
Heather Tustison- Media Chair  
Jordan Chesler – Graduate Student Rep  
Matt Niece- Leadership Chair  
Marissa- Membership Chair  
Melanie Persons – Professional Standards Chair  
Kendell Tucker – Nominations and Elections Proxy

2. Conference chair report. Michelle Hopkins reported on conference profits – estimated at \$35,000.

3. New Business

- Request from Idaho Psychology Association for Statement of Support. Leadership discussed the potential benefit of allowing greater access to care. Some concerns were discussed, including impact on counselors and psychiatrists. Brain noted that there are 36 Licensed Psychologists registered on IBOL. Susan moved that PP&L draft a letter and then revise the letter based on the bill once the bill is finalized. PP & L will submit that letter to the COL for review. Jordan seconded the motion. No oppositions. No abstentions. Motion passed.

#### 4. Recommendations for Board Action

- Current vacancy of Pres-Elect Position. Leaders discussed options, including appointing someone to fill vacancy of President-Elect now or waiting until the general elections. Sean asked that the current leadership continue with tradition and put forth his name to go on the ballot for an additional year of Presidency. Leaders shared their memories of the agreement or assumption that Sean would serve as President for a second year. Leaders discussed tradition versus aligning with bylaws. Leaders discussed pros and cons to Sean staying on as President for another year. Heather gave her perspective of being exhausted doing two roles. Susan noted that three names have been put forth and it might be a good idea to allow new leadership to serve. Brian expressed concern about a President without experience as a President-Elect. Susan moved that Jen Gess be appointed as President-Elect for 2016. Lynn seconded the motion. Leaders discussed. Motion passes by roll call vote: Sean (nay), Susan (aye), Chandra (aye), Raissa (aye), Blaine (aye), Merinda (aye), Lynn (aye), Jenn (aye), Brian (aye), Jennifer (aye).
- More grad student reps. Jordan expressed a desire to have more graduate student representatives (one for each university). Brian expressed concern that there would not be enough follow through with graduate student reps. Leaders discussed.
- Increase dues in each ICA category. Sue expressed concern that the primary source of income for ICA is the conference. This amount varies year to year. Sue noted that dues have not increased in recent history (Sue could not find record) and is one of the lowest in the region. Sue moved to increase dues by \$10 in each category. Sue amended motion to increase dues by \$10 for professional and associate members and \$5 for students and retired members. Brian seconded the motion. Motion passes by roll call vote: Sean (aye), Susan (aye), Chandra (aye), Raissa (aye), Blaine (aye), Merinda (aye), Lynn (aye), Jenn (aye), Brian (aye), Jennifer (aye), Michelle (aye), Heather (aye), Jordan (abstain), Marissa (aye), Kendell (aye).
- Committee to revise/update Bylaws. Sean reported that he is working on changes. Susan suggested more than one person be involved in drafting changes for the COL to look at. Susan moves that committee revise and update bylaws rather than a single person. Kendall seconds the motion. Sean requested volunteers to be on the committee to draft changes by March. Heather, Sue, Brian, and Jenn volunteered to serve on the committee. Leaders discussed an alternative May date. Decision was made to make decisions regarding a deadline once the committee meets. Motion passes by roll call vote: Sean (aye), Susan (aye), Chandra (aye), Raissa (aye), Blaine (aye), Merinda (aye), Lynn (aye), Jenn (aye), Brian (aye), Jennifer (aye), Michelle (aye), Heather (aye), Jordan (aye), Marissa (aye), Kendell (aye).
- Unified Finance Committee. Chandra requested that treasurers from all the divisions and the executive director meet for quarterly meetings to discuss any financially relevant questions or concerns. Chandra moves that the Executive Director of ICA

have visibility access to each division's bank accounts for the reason that ICA is ultimately responsible for all the divisions of Idaho Counseling Association. Brian and Susan seconded motion. Motion passes.

- Committee to revise/update Policies & Procedures to support Bylaws. Lynn moves to table motion. Lynn moves the newly formed bylaws committee will also develop a policies and procedures committee. Motion seconded. Motion passes.
  - Recommendations For Policy Change. Sean noted policies and procedures committee will be looking at past five years' motions related to policies and procedures for revisions. Sean moves to table development of Policies & Procedures for the implementation of new divisions. Brian seconds. Sean amends motion to table development of Policies & Procedures for the implementation of new divisions, review of policies of silent auction funds, and revision of policy and procedures will be looked at and evaluated in the committee to revise policies and procedures. Motion seconded. Motion passes.
  - Regular connections of Board with calendar set at beginning of fiscal year. Leaders suggested quarterly meetings and electronic communication (check-in) monthly. Sean noted any executive council members can call a meeting with 10 days notice.
  - Development of separate email databases for Members contact and non-Member contacts. Sean noted that the separate databases already exists. Policy related to which announcements go to everyone and which announcements go to just ICA members. Heather discussed advanced search option. Susan withdraws motion.
5. Call for Financial Considerations for FY 2016/2017
- a. Susan moves to electronically submit financial considerations prior to next meeting. Motion seconded. Motion passes by roll call vote: Sean (aye), Susan (aye), Chandra (aye), Raissa (aye), Blaine (aye), Merinda (aye), Lynn (aye), Jenn (aye), Brian (aye), Jennifer (aye), Michelle (aye), Heather (aye), Jordan (aye), Marissa (aye), Kendell (aye).
6. Adjourn
- a. Sean moves to adjourn meeting at 9:06. Seconded. Motion passes.